

### MONTHLY PROGRESS REPORT EPA CONTRACT NO. EP-S1-06-03 TASK ORDER NO. 0011-RS-BD-B51Q

MILWAUKEE SOLVAY COKE & GAS SUPERFUND SITE, MILWAUKEE, WI Nobis Project No. 80011 TOPO: D. Boone

**ACTIVITY: REMEDIAL INVESTIGATION/FEASIBILITY STUDY OVERSIGHT** 

## Technical Progress (April 26, 2008 - May 30, 2008)

### **Progress for Month**

- Task 01 Prepared the April 2008 Monthly Progress Report and Invoice and electronically submitted to the EPA on May 15, 2008.
- Task 01 Performed routine communication with the EPA TOPO and Team Subcontractor Weston Solutions' Technical Lead regarding overall Task Order status and technical issues.
- Task 01 Participated in a May 7, 2008 meeting with EPA to discuss a letter report prepared by the Wisconsin Department of Health & Human Services addressing the onsite presence of asbestos containing materials.

#### Potential Issues/Problems

 Awaiting resubmittal of revised Quality Assurance Project Plan and Field Sampling Plan for technical review and comment. It is anticipated that these PRP submittals will be received on or about June 26, 2008.

#### **Corrective Actions**

No corrective actions were required during this reporting period.

#### **Analytical Summary (Non-CLP)**

No analytical activities occurred during this reporting period.

#### Cost/Schedule

- The total Level of Effort (LOE) invoiced this reporting period is technical hours and \$2,108.50, which represents a cumulative total of LOE and \$49,696.47. Team Subcontractor LOE and costs are included in the totals for this reporting period. This cost reflects the effort by the Nobis Team in accomplishing the tasks summarized herein. Reports 1, 1A, 1B, 2, 3, and 3A show a detailed breakdown of all costs to the task level.
- Report 1 Task Level Specific Detail Report reflects the total hours that were incurred during the reporting period for both Nobis and any Team Subcontractors. The activities discussed in the technical progress section reflect the level of effort *incurred* during this reporting period.

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## REPORT 1: TASK ORDER -- Task Level Specific Detail Report

Task Order Number: 011

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI

Contractor Name: Nobis Engineering

Contract Number: EP-S1-06-03

SSID: B51Q State: Wisconsin

Region: New England

Work Area: RI/FS Oversight

Action ID: BD
Operable Unit: 00
TO Type: Term
Type Work:

Task Order Status: On-going Performance Based: N

Contract Period: Base

TO Period of Performance Start: 5/23/2007 TO Period of Performance End: 6/30/2009

Reporting Period From: 4/26/2008 Reporting Period To: 5/30/2008

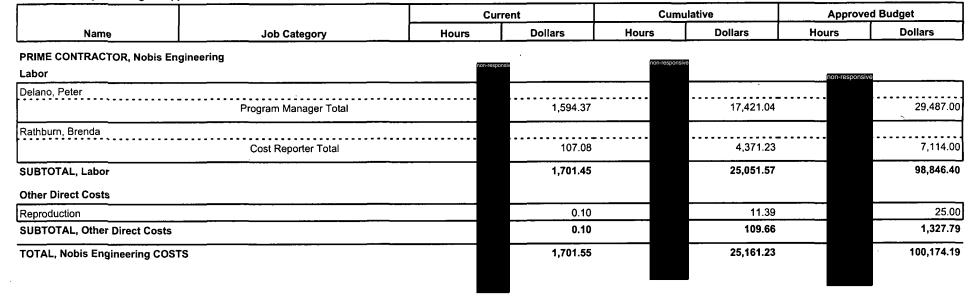
Invoice Date: 6/9/2008 Invoice Number: A020

**Invoice Purpose: Monthly Progress** 

Task Number: 01

Task Title: Proj. Planning & Support

Task Category: Project planning and support



## REPORT 1: TASK ORDER -- Task Level Specific Detail Report

Task Order Number: 011

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI

Contractor Name: Nobis Engineering Contract Number: EP-S1-06-03

SSID: B51Q

State: Wisconsin

Region: New England

Work Area: RI/FS Oversight

Action ID: BD Operable Unit: 00 TO Type: Term Type Work:

Task Order Status: On-going Performance Based: N

Contract Period: Base

TO Period of Performance Start: 5/23/2007 TO Period of Performance End: 6/30/2009

Reporting Period From: 4/26/2008 Reporting Period To: 5/30/2008

Invoice Date: 6/9/2008 Invoice Number: A020

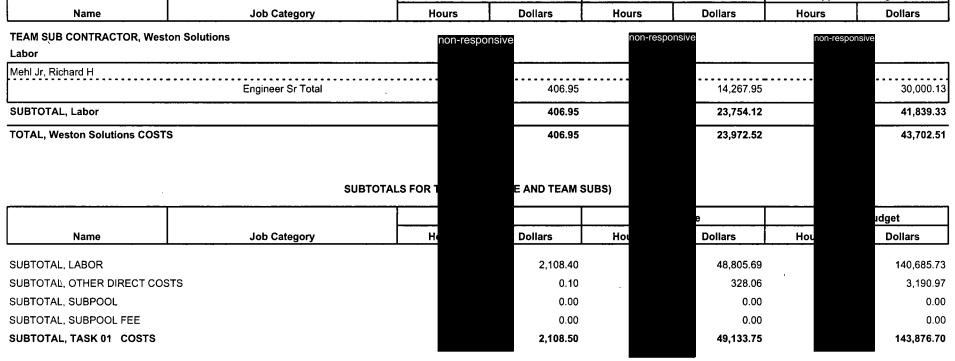
**Invoice Purpose: Monthly Progress** 

Task Category: Project planning and support

Task Number: 01

Task Title: Proj. Planning & Support

Current Cumulative Approved Budget



#### **TOTALS FOR TASK ORDER 011 (ALL TASKS)**

,		Current		Cumu	ılative	Approved Budget		
Name	Job Category	Hours	Dollars	Hours	Dollars	Hours	Dollars	

**REPORT 1: TASK ORDER -- Task Level Specific Detail Report TOTAL LABOR** 2,108.40 49.368.41 368,726.19 18,747.81 TOTAL OTHER DIRECT COSTS 0.10 328.06 **TOTAL SUBPOOL** 0.00 0.00 0.00 TOTAL SUBPOOL FEE 0.00 0.00 0.00 387,474.00 **TOTAL TASK ORDER 011 COSTS** 2,108.50 49,696.47 Average Hourly Rate 175.70 157.98 142.97 164,888.00 Expenditure Limit Hours/Dollars **Expenditure Limit Other Direct Costs** 0.00 Expenditure Limit Subpool (Fee Included) 0.00 Total Expenditure Limit 164,888.00 Approved Budget Hours/Dollars 368,726.19 Approved Budget Other Direct Costs 18,747.81 0.00 Approved Budget Subpool (Fee Included)

Total Approved Budget

387,474.00

## **REPORT 2: Current Month & Cumulative Status Report**

Task Order Number: 011

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI Action Code: BD

Contractor Name: Nobis Engineering Contractor Number: EP-S1-06-03

SSID: B51Q

State: Wisconsin Region: New England Work Area Code: RI/FS Oversight

Operable Unit: 00 TO Type: Term Type Work:

Task Order Status: On-going

Performanced Based: N

**Contract Period: Base** 

Period of Performance Start: 5/23/2007 Period of Performance End: 6/30/2009 Reporting Period From: 4/26/2008 Reporting Period To: 5/30/2008

Invoice Date: 6/9/2008 Invoice Number: A020

**Invoice Purpose: Monthly Progress** 

#### **Current Month**

Task	Task Cat.		non-responsive		0.1 5: .0 .		_	<b>7.15</b>
No.	Code	Labor Hours	non responsive	Labor Dollars	Other Direct Costs	Subpool	Fees	Total Dollars
01	PP	Engineer Sr		2,108.40	0.10	0.00	0.00	2,108.50
		Program Manager						
		Cost Reporter						
		Total						
Task Order	Totals			2,108.40	0.10	0.00	0.00	2,108.50
Cumulative	To-Date							
Task	Task Cat.		_					
No.	Code	Labor Hours		Labor Dollars	Other Direct Costs	Subpool	Fees	Total Dollars
01	PP	Engineer Sr		48,805.69	328.06	0.00	0.00	49,133.75
		Geologist Sr						
		Program Manager						
		Finance Manager						
		Cost Reporter						
		Contract Manager						
		Project Administrator						
		Total						•
09	RR	Program Manager		562.72	0.00	0.00	0.00	562.72
		Total						
Task Order	Totals			49,368.41	328.06	0.00	0.00	49,696.47
Гask Order	Expenditure L	.imit						164,888.00

# REPORT 3: Variance Report Based on Expended to Date - Task Level

Task Order Number: 011

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI

Contractor Name: Nobis Engineering

Contractor Number: EP-S1-06-03

SSID: B51Q

Work Area Code: RI/FS Oversight

Action Code: BD

Funding Type: Site Characterization

Task Order Status: On-going

TO Period of Performance Start: 5/23/2007 TO Period of Performance End: 6/30/2009

Reporting Period From: 4/26/2008 Reporting Period To: 5/30/2008

Invoice Date: 6/9/2008
Invoice Number: A020

							Арргоч	ed Budget		rlance Based oproved Budg			enditure -lmit	Variance I Expendit	
Task No.	Task Cat. Code	Task Title	Cumulative	Cumulative Loaded Dollars Invoiced	Dollars Incurred But Not Invoiced	Total Invoiced + Incurred But Not Invoiced	Hours	Dollars	% Hours	% Dollars	% Inv'd + Incr'd But Not Inv'd	non-respons	<u>™</u> Dollars	% Hours	% Dollars
01	PP	Proj. Planning & Support		49,133 75	0 00	49,133.75	non-respons	143,876.70		34.15%	34 15%		127,140.00		38 65%
02	CR	Community Involvement		0 00	0.00	0 00		6,870.60		0.00%	0.00%		0.00		0 00%
03	FI	Field Investigation/Data		0.00	0 00	0.00		101,803 85		0.00%	0 00%		27,905.64		0 00%
09	RR	Remedial Investigation R		562.72	0.00	562.72		48,745 62		1.15%	1.15%		3,096.46		18.17%
10	RV	PRP Identif & Screening		0.00	0.00	0 00		33,960.65		0 00%	0.00%		2,365.60		0.00%
11	RP	PRP Eval. Remedial Alt.		0.00	0.00	0.00		15,549 40		0.00%	0.00%		1,576.20		0 00%
12	FS	PRP Feasibility Study Rpt		0.00	0.00	0 00		20,417.20		0 00%	0.00%		1,795.20		0.00%
13	PR	Post RI/FS Support		0.00	0.00	0.00		14,728.26		0 00%	0 00%		1,008.90		0 00%
15	co	Task Order Closeout		0.00	0.00	0 00		1,521.72		0.00%	0.00%		0.00		0.00%
TOTAL				49,696.47	0.00	49,696.47		387,474.00		12.83%	12.83%		164,888.00		30.14%

# REPORT 3A: Variance Report Based on Estimate At Completion - Task Level

Task Order Number: 011

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI

Contractor Name: Nobis Engineering

Contractor Number: EP-S1-06-03

SSID: B51Q

Work Area Code: RI/FS Oversight

Action Code: BD

Funding Type: Site Characterization

Task Order Status: On-going

TO Period of Performance Start: 5/23/2007

TO Period of Performance End: 6/30/2009

Reporting Period From: 4/26/2008

Reporting Period To: 5/30/2008

Invoice Date: 6/9/2008
Invoice Number: A020

							Approv	ed Budget		riance Based oproved Budg			ated Cost mpletion	Variance Estimate At	Based On Completion
Task No.	Task Cat. Code	Task Title	Cumulative Hours	Cumulative Loaded Dollars Invoiced	Dollars Incurred But Not involced	Total Involced + Incurred But Not Involced	non-responsiv	e Dollars	% Hours Involced	% Dollars Involced	% inv'd + incr'd But Not inv'd	Hours	) Dollars	% Hours Involced	% Dollars Invoiced
01	PP	Proj. Planning & Support	non-responsive	49,133.75	0.00	49,133.75		143,876 70	non-respons	34.15%	34.15%	non-respon	sive <sub>127,140 00</sub>	non-respon	38.65%
02	CR	Community Involvement		0.00	0 00	0.00		6,870.60		0.00%	0.00%		0 00		0.00%
03	FI	Field Investigation/Data		0.00	0 00	0.00		101,803.85		0 00%	0.00%		27,905 64		0.00%
09	RR	Remedial Investigation R		562.72	0 00	562.72		48,745.62		1 15%	1.15%		3,096.46		18 17%
10	RV	PRP Identif. & Screening		0.00	0 00	0.00		33,960.65		0 00%	0.00%		2,365 60		0.00%
11	RP	PRP Eval. Remedial Alt		0 00	0.00	0.00		15,549.40		0 00%	0 00%		1,576.20		0 00%
12	FS	PRP Feasibility Study Rpt		0.00	0 00	0.00		20,417 20		0.00%	0 00%		1,795.20		0.00%
13	PR	Post RI/FS Support		0.00	0 00	0.00		14,728.26		0.00%	0 00%		1,008 90		0.00%
15	со	Task Order Closeout		0.00	0 00	0.00		1,521.72		0.00%	0.00%		0.00		0.00%
TOTAL				49,696.47	0.00	49,696.47		387,474.00		12.83%	12.83%		164,888.00		30.14%
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### PRIVACY ACT STATEMENT

The information requested on this form is required under the provisions of 31 U.S.C. 82b and 82c, for the purpose of disbursing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Failure to furnish this information will hinder discharge of the payment obligation.

Substitute for Form 1035

### **PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL**

Contractor: Nobis Engineering

\$164,888.00

\$164,888.00

Voucher No: A020 Schedule No:

Continuation Sheet

Environmental Protection Agency, Washington, DC 20460

Technician (CAD/GIS) Sr Technician (CAD/GIS) Mid Sheet No: 26

TASK ORDER MONTHLY INVOICE - Task Order 011-RS-BD-B51Q, Milwaukee Solvay Coke & Gas Site, Wi

Saturday, April 26, 2008 - Friday, May 30, 2008 **HOURS:** Current Cumulative **FUNDING AMOUNT:** NON-responsive PENDITURE LIMIT: Prime Chemist Sr Chemist Mid Engineer Sr Engineer Mid Engineer Jr Environ Scientist Sr **Environ Scientist Mid** Environ Scientist Jr Geologist Sr Geologist Mid Geologist Jr Risk Assessor Sr Risk Assessor Mid Technician (CAD/GIS) Sr Technician (CAD/GIS) Mid Technician-Field Sr Technician-Field Mid Technician-Field Jr Toxicologist Sr Toxicologist Mid Program Manager Finance Manager Cost Reporter Contract Manager Subcontract Administrator **H&S Officer Sr H&S Officer Mid** Project Administrator TOTAL **Team Subcontractors** Chemist Sr Chemist Mid Engineer Sr Engineer Mid Engineer Jr **Environ Scientist Sr Environ Scientist Mid** Environ Scientist Jr Geologist Sr Geologist Mid Geologist Jr Risk Assessor Sr Risk Assessor Mid

Company Confid

Substitute for Form 1035

# PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL

Contractor: Nobis Engineering

Voucher No: A020 Schedule No:

Sheet No: 27

**Continuation Sheet** 

Environmental Protection Agency, Washington, DC 20460 non-responsive Technician-Field Sr Technician-Field Mid Technician-Field Jr Toxicologist Sr Toxicologist Mid Program Manager Finance Manager Cost Reporter Contract Manager Subcontract Administrator **H&S Officer Sr H&S Officer Mid Project Administrator** TOTAL

Direct Labor
Other Direct Costs
Travel
Team Subcontractors Costs
-- Weston Solutions
-- Avatar Environmental
Subpool
Total Direct Costs
Subpool Fee
Amount Claimed

Current	Cumulative
1,701.45	25,614.29
0.10	109.66
0.00	0.00
406.95	23,972.52
406.95	23,972.52
0.00	.0.00
0.00	0.00
2,108.50	49,696.47
0.00	0.00
2,108.50	49,696.47

# RESPONSE ACTION CONTRACT 2 MONTHLY PROGRESS REPORT COST REVIEW

Contract No.	EP-S1-06-03		Contractor	Nobis Engineering, Inc.
TO No.	011-RSBD-B51Q		TO Name	Milwaukee Solvey Coke & Gas RI/FS OS
Reporting Period	April 26, 2008 to May 30, 2008	r	Inv#	A020
ТОРО	Denise C. Boone		Due Date	6/29/2008

Please review the attached monthly invoice and progress report to determine if the costs appear to be reasonable and applicable to your Task Order. Then, document your review by completing this form and return it to Diana King, Contracts Management Section (HBS) on or before the due date shown. You may retain the attachments for your files. Thank you.

	YES	NO *	N/A
LOE charged is appropriate for work accomplished			
Labor mix is appropriate			
Hours charged by labor category are within the Approved Work Plan Budget			
ODCs (e.g., reproduction, telephone, mail, courier, etc.)			
Computer Charges			·
Travel			
Equipment			
Level of team subcontractor (e.g. drillers, analytical laboratories, etc.) costs are reasonable and appropriate			
NON-TEAM SUBCONTRACTOR NAME(S):			

<sup>\*</sup> PLEASE EXPLAIN ANY CONCERNS OR ISSUES IN THE COMMENT SECTION.

# RESPONSE ACTION CONTRACT 2 MONTHLY PROGRESS REPORT COST REVIEW

Good

Fair

Excellent

Rating: Outstanding

**EPA Task Order Project Officer** 

Criteria:	5	4	3	_2	1	0				
Quality of										
Service/Product										
Cost Control										
Cost Control										
Timeliness of										
Performance										
Business										
Relations			,			-				
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Determination:										
	Services Performed by the contractor support payment of the dollar/hours invoiced and appear to be reasonable for the work performed.									
	Additional supporting data was requested/received from the contractor and adequately supports payment of the invoice amount. (Attach copy of documentation)									
	Costs are recorprovided below		uspension since	e they cannot be	e verified. See	e' comments				
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ADDITIONAL CO	OMMENTS:	·			<del></del>					
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EPA Contract PO U	lse Only
Reviewing Contract PO Initials	
Date Reviewed	

Date

Poor

Unsatisfactory

# RESPONSE ACTION CONTRACT 2 MONTHLY PROGRESS REPORT'& COST REVIEW

CONTRACT No. <b>EP-S1-06-03</b>	CONTRACTOR Nobis Engineering, Inc.		
TO No. <b>011- RSBD-B51Q</b>	TO NAME Milwaukee Solvay Coke and Gas RI/FS OS		
REPORTING PERIOD April 26, 2008 to May 30, 2008	INV # <b>A020</b>		
TOPO Denise C. Boone	DUE DATE <b>June 29, 2008</b>		

Please review the attached monthly invoice and progress report to determine if the costs appear to be reasonable and applicable to your Work Assignment. Then, document your review by completing this form and return it to Diana King, Contracts Management Section (HBS) on or before the due date shown. You may retain the attachments for your files. Thank you.

	YES	NO	N/A
LOE charged is appropriate for work accomplished	Y		
Labor mix is appropriate	Y		
Hours charged by labor category are within the Approved Work Plan Budget	Y	,	
ODC (e.g., reproduction, telephone, mail, courier, etc.)	Υ		
Computer charges			Y
Travel			Y
Equipment			Y
Level of team subcontractor effort charged is commensurate with progress	Υ		
Pool/Non-Team subcontractor (e.g., drillers, analytical laboratories, etc.) costs are reasonable and appropriate		^	
NON-TEAM SUBCONTRACTOR(S):			Y

<sup>\*\*</sup> PLEASE EXPLAIN ANY CONCERNS OR ISSUES IN THE COMMENT SECTION \*\*

RAC2 Monthly Invoice Review Checklist

## **CONTRACTOR PERFORMANCE EVALUATION**

RATING	OUTSTANDING	EXCELLENT	GOOD ^	FAIR	POOR	UNSATISFACTORY
CRITERIA	5	4	3	2	1 1	0
QUALITY OF SERVICE/PRODUCT	Y					,
COST CONTROL	Υ					
TIMELINESS OF PERFORMANCE	Υ				,	
BUSINESS RELATIONS	Y				/	

DETERM	INATION:				
<u>YY</u> _	Services performed by the contractor support payment of the dollars/hours invoiced and appear to be reasonable for the work performed.				
·	Additional supporting data was requested/received from the contractor and adequately supports payment of the invoice amount. (Attach copy of documentation).				
Cos	sts are recommended for sus provided below.	spension since they cannot be verified. See comments			
ADDITIO	NAL COMMENTS:				
_ <i>Denise</i> τ.	<u>கீ∞ாe_</u> k Order Project Officer	<u>June 19, 2008</u> Date			
L: /\ ! uo!	Cordor i rojout Omicor	Date			

EPA Contract PO Use On	ly
Reviewing Contractor	
PO Initials	
Date Reviewed	